

THE UNION UNIVERSITY CHURCH
My Pledge of Time, Talents, & Service for 2020-2021

The Union University Church needs you! Your pledge of time, talents, and service enables our church to continue our Sunday School programs, to enhance worship, to provide the conduit through which the congregation socializes, to welcome worship participants, to add beauty to the altar and joy to the service. Please consider making a service pledge for the **2020-2021** church year by completing and returning this form by **April 30**. You may put it in the church secretary's folder in the foyer of the Church Center (Wed or Thurs afternoons between 1-4, put it through the mail slot next to the front (Main St.) door or mail it to the church office, 29 N. Main St.

Please indicate your interest by writing your name in the space provided beside the board name. If you are completing your term of office on a board and would like to be considered for another board, please indicate by writing your name on the line next to that board. Note: outgoing members of only two boards--the BOCE and the Fellowship Board--may serve for two consecutive terms.

Name(s) _____ Contact Information _____

I would be interested in serving on the following Boards:

- Christian Education** _____
- Elders** _____
- Diaconate** _____
- Fellowship** _____
- Trustees** _____

Information sheets are available for each of the Boards. Please contact the Church Office if you need more information.

OTHER SERVICES (See the reverse side of this page for service descriptions)

Please initial which month(s) you prefer to serve. If you are willing to serve more than once for any category and/or more than once per year, please specify by checking the desired months.

Services	2020					2021						
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July
Coffee Hour												
Lay Leader												
Sunday School Teacher												
Altar Flowers												
Greeter(s)												
Usher												
Provide Music (vocal or instrumental)												

If you do not have preferences for specific months, please list the services and number of times you are willing to perform them and the chair of either the Elders (for lay leader and altar flowers) or Diaconate (for greeters and coffee hour) will make the assignments.

Service	# of Times	Service	# of Times	Service	# of Times

Thank you for your willingness to serve! Please return this form by April 30.

SERVICE DESCRIPTIONS

Coffee Hour, held weekly after the worship service

- ϕ provides an opportunity for fellowship
- ϕ specific instructions are posted in the kitchen at the Church Center

Lay Leader, assists with the worship service by

- ϕ arriving at least 15 minutes prior to the beginning of the service to receive any last minute instructions.
- ϕ receiving the offering from the ushers and leading the prayer following the offering
- ϕ assisting with other parts of the worship service as requested by the pastor; e.g., Responsive Reading

Greeter(s), extends a warm welcome as worshipers enter the church by

- ϕ arriving one half hour before the service begins
- ϕ standing in the foyer to the left of the front door

Altar Flowers, provides floral arrangements/flowers for the altar by

- ϕ placing flowers on the altar at least 15 minutes prior to the start of the service and removing them following the conclusion of the service.

Music, adds to the service of worship by

- ϕ providing music for the service; e.g., singing in the choir, offering a solo or group musical piece, playing in the bells choir, etc.

Sunday School Teacher

- ϕ Teaches at grade level preference for specific blocks of time
- ϕ Curriculum prepared
- ϕ Use of individuals' talents to enhance lessons

Usher, cares for the smooth flow of the worship service by

- ϕ arriving 30 minutes before the service begins
- ϕ picking up bulletins and other worship material from the desk in foyer of Church Center
- ϕ turning on lights and fans in the sanctuary; changing hymn numbers on hymn board located to the left of the organ
- ϕ placing appropriate hanging on partition between altar and organ. (Instructions are in foyer of church with the hangings.)
- ϕ placing candlesticks on altar (replace candles as needed.)
- ϕ lighting wicks of the acolytes' candle lighters. (Designated children should proceed to light the candles on the altar as the music commences.)
- ϕ handing out bulletins as people enter the sanctuary
- ϕ selecting a helper to assist with the collection of the offering.
- ϕ reversing list of responsibilities as appropriate at the conclusion of the worship service. (Return unused bulletins with number of attendees marked on front of top bulletin to desk in foyer of Church Center.)
- ϕ Place 'pedestrian crossing' sign in road; return after service.